**NATIONAL MEDICAL RESEARCH COUNCIL**

**Grant Extension Form for Research Enablers and Infrastructure Initiatives**

*(Without change in Funding)*

All information is treated with confidence. The information is furnished to the National Medical Research Council with the understanding that it shall be used or disclosed for evaluation, reference and reporting purposes*.*

This form contains **3** sections. Please complete **all** sections. Indicate ‘NA” where not applicable.

# Reasons for Extension

1. Summarise the current progress of the project in terms of the approved aims and objectives (e.g. which aims are completed, which aims are in progress and at what stage).
2. Explain why the project could not be completed within the remaining duration (e.g. delays/challenges that affected project progress).
3. Explain how the extended duration will allow project completion. Please include the plans for the extended duration.
4. What is the potential positive impact on the research outcomes (clinical/scientific impact, research indicators)?

# BUDGET Information

1. Budget Summary

|  |  |
| --- | --- |
| **Budget information as at (DD MMM YYYY):** |  |

**Core Funding Component/ Programme Office (PO) Component/ Project Funding Component** *[duplicate the table for multiple budget components where necessary]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Votes** | | | | | **Total** |
|  | **EOM** | **EQP** | **OOE** | **OT** | **RS** |
| **Approved Budget\*** |  |  |  |  |  |  |
| **Expenditure** |  |  |  |  |  |  |
| **Balance** |  |  |  |  |  |  |

*\* inclusive of approved variations*

*EOM- Expenditure of Manpower; EQP- Equipment; OOE- Other Operating Expenses; OT- Overseas Travel; RS- Research Scholarship*

1. Explain how the remaining funds will support the plans for the extended period described in (1c). *Note: On a case-by-case basis, NMRC Office may separately request for cashflow projections of the balance amount for each vote.*

# UPDATED PROJECT MILESTONES

Please update the milestones approved in the original grant application in the table below.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Research Milestone** | **Approved Start Date**  (MMM YYYY) | **Approved End Date**  (MMM YYYY) | **Revised Start Date**  (MMM YYYY) | **Revised End Date**  (MMM YYYY) | **Status**  (Achieved, In-Progress, Not Started) | **Reasons for Delay**  (if any) |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |

# eNDORSEMENTS & SIGNATORIES

I hereby declare that all the information provided by me in this form is accurate and true to the best of my knowledge and that I would be responsible for the consequences of providing false and/or misleading information.

|  |  |
| --- | --- |
|  |  |
| **Endorsement by designated authorised representative of the Host Institution**  **(if different from IGMS-PI[[1]](#footnote-2))**  **Name & Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Designation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Endorsement/Approval by HI-DOR or designated Endorsing/Approving Authority (if different from IGMS-HI-DOR[[2]](#footnote-3))**  **Name & Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Designation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. *Where the designated authorised representative of the Host Institution is not the IGMS-PI, please complete this field for offline record. Leave blank if the designated authorised representative is the IGMS-PI, as his/her endorsement will be captured electronically on IGMS.* [↑](#footnote-ref-2)
2. *Where the IGMS-HI-DOR is not the HI-DOR/designated authorised representative, please complete this field for offline record. Possible scenarios include: IGMS-HI is different from the HI of the project, or IGMS-HI-DOR is not correct/designated IGMS-HI-DOR. Leave blank if IGMS-HI-DOR is the correct/designated HI-DOR, as his/her endorsement will be captured electronically on IGMS.* [↑](#footnote-ref-3)